

Due to the COVID-19 pandemic and pursuant to the Governor's Disaster Declaration and Executive Orders, last amended by Executive Order 2020-44 on June 26, 2020, and the Illinois Open Meetings Act, 5 ILCS 120n(e), as amended on June 12, 2020, the President of the Wood Dale Park District Board of Commissioners has determined that an in-person meeting of the Board is not practical or prudent because of the present disaster. Accordingly, the Board will conduct this meeting remotely via ZOOM webinar. Members of the public may join the webinar by contacting our Marketing Manager, Ali Geary in advance by e-mail (ageary@wdparks.org) to request the meeting link and passcode or phone number for audio participation. The entire meeting will be recorded, and the recording will be posted on the Park District's website as soon as practical after the meeting.

To participate in the Public Input portion of the meeting, members of the public may submit comments to Executive Director Matthew Ellmann at (mellmann@wdparks.org) at least one hour before the meeting. The entire content of the comments will be presented at the meeting. The Park District is under no obligation to redact any information. The content of all comments will be placed into a shared file for the public body to access and read on the Park District's website at (www.wdparks.org). In accordance with the requirements of the Open Meetings Act, this meeting shall be video- and audio-recorded, verbatim, and said recording shall be available to the public on the District's website.

1. **Call the Meeting to Order** – The meeting was called to order at 6:30 pm by President Dorothy Lange

2. **Roll Call**

Board Members Present (roll call):

Dorothy Lange -President
Georgia Schroeder -Vice President
Rick Pokorny -Treasurer
Denice Sbertoli -Secretary
Greg Stimpson -Commissioner

Staff:

Matthew Ellmann -Executive Director
Ben Appler -Director of Parks & Facilities
Ali Geary -Marketing & Public Relations Manager
Jan Hincapie-Director of Recreation Services
Katie Iraci -Director of Finance & Administration
Peter Pope -Director of Golf Operations
Victoria Montejo – Accounts Payable & Payroll Clerk

Also Present in audience:

Yordana Wysocki- Hervas, Condon & Bersani, P.C.
Entered the meeting at 6:58 pm

Visitors to ZOOM audience: (in alphabetical order):
NONE

3. **Pledge of Allegiance**

4. **Changes to Agenda** – NONE

5. **Public Input-** There was no public input to present to the Board.

6. **Approval of Consent Agenda Items (Roll Call)**

A. Approval of the monthly disbursements, totaling accounts payable \$122,181.13;
Payroll – October 30, 2020 \$57,561.05

It was moved by Commissioner Stimpson, seconded by Commissioner Schroeder, to approve the Consent Agenda items as stated on the Board Meeting agenda for Tuesday, November 10, 2020. ROLL CALL VOTE, ALL IN FAVOR, MOTION CARRIED.

7. New Business

- A. Approval of Payout in the amount of \$7,635.62 to Turner Construction for Construction Services in connection with the White Oaks Park Re-development Project - Phase #1.

Executive Director Matthew Ellmann addressed the Board with a brief recap on Phase #1 of the White Oaks Park Re-development Project punch list items that have been addressed in line with the building specifications under the examination and quality control of Turner Construction. Director Ellmann requested the payout for Turner Construction in the amount of \$7,635.62 for some of the retainer held and worked performed in connection with the Fire Suppression System and installation of a Back Flow Preventor identified on the open punch list. After approval and payment, there will be a remaining balance of \$3,308.15. Director Ellmann recommended payment of \$7,653.62 to Turner Construction which has been reviewed and approved by staff and Architect, Rocco Castellano.

It was moved by Commissioner Pokorny, seconded by Commissioner Sbertoli, to approve Payout in the amount of \$7,635.62 to Turner Construction for Construction Services in connection with the White Oaks Park Re-development Project, Phase #1.
ROLL CALL VOTE, ALL IN FAVOR, MOTION CARRIED.

Commissioner Stimpson asked a question on the number of payouts remaining for Innovation Landscape. Director Ellmann responded by stating that project is scheduled to be completed by early December of 2020, but there could possibly be smaller additional payouts after completion for additional punch list items before closing out this phase of the project.

B. Approval for Authorization to Renew Certificates of Deposit

Director of Finance & Administration Katie Iraci reported that the Wood Dale Park District has a \$100,000 CD that is maturing on November 26, 2020 at Itasca Bank & Trust. She mentioned this CD has been renewed several times now and has a value of \$105,085.62 as of October 30, 2020. Director Iraci is requesting that the Board provide her authorization, with the approval from the Executive Director and Board Treasurer, to renew the CD for an additional three-month term at Itasca Bank & Trust upon maturity or purchase a \$100,000 CD at another bank for a three-month term, depending on available rates.

It was moved by Commissioner Sbertoli, seconded by Commissioner Stimpson, to approve the authorization of the Director of Finance and Administration, with approval from the Executive Director and Board Treasurer, to either renew the \$100,000 plus interest CD at Itasca Bank for a three-month term upon maturity, or purchase a \$100,000 CD at another bank for a three-month term, depending on available rates. **ROLL CALL VOTE, ALL IN FAVOR, MOTION CARRIED**

C. Discussion of 2021 Board Meeting Schedule

Director Ellmann mentioned that the Board switched from setting its annual meeting calendar on a fiscal year basis to a calendar year starting last year. Additionally, the Board added additional meetings to its annual calendar in 2020 due to numerous projects taking place and the need for more frequent discussion and decision-making regarding projects. He mentioned that based on the Board's decision, a Resolution and a meeting schedule will be presented to the Board for approval next month.

The Board made a unanimous decision to revert to having only one meeting a month, plus a springtime additional budget workshop and keeping the option of scheduling special meetings, on an as-needed basis.

8. Unfinished Business

A. Items removed from Consent Agenda- NONE

9. Executive Director Report – Matthew Ellmann

- Mentioned that he and Director of Golf Operations Peter Pope are narrowing in on releasing the Request for Proposals (RFP) for food and beverages service for the Golf Center. He may request having a Board member review the received RFP's and assist in making a possible recommendation to the Board-of-the-Whole.
- Upon completion of the current phase of White Oaks Park Redevelopment Project draws near, he is seeking Board feedback for a possible date for a ribbon cutting event for elected officials from the Park District and City of Wood Dale. The date of Saturday, December 19th was identified to work and be pursued.

10. Recreation Department Report – Director of Recreation Services Janice Hincapie

- The Recreation staff are reviewing the new guidelines that were implemented by the State of Illinois and are making modifications to rentals and programs.
- Fitness center was not affected, except that it needs to operate at 25% capacity and go back to requiring reservations.
- Planning on meeting with Recreation Staff to review budgets this week.
- Relative to fitness classes, all of Sue Turco's classes will be suspended for the month of November. Until another instructor is hired, Deputy Director of Recreation Services Kristina Sromek along with previous Fitness Coordinator, Nikki Bittner, will be instructing fitness classes.

11. Parks & Facilities Report – Director of Parks & Facilities Ben Appler

- Provided White Oaks Park Re-development Project update which is moving right along. Innovation Landscape continued their work on the granite path which is now very close to being completed.
- Installation of the diamond piers for the Boardwalk has started and the first six sections of the metal framing were installed.
- The shelter is expected to be delivered this week.

12. Golf Operations Report- Director of Golf Operations Peter Pope

- Mentioned two successful workdays one was the clubhouse basement organizing and gathering items for the surplus property ordinance which, Director Iraci will assist with. The other was at the Golf Center organizing and cleaning facility with the help of staff.
- Currently preparing the golf course for the fall and winter season. With the stretch of warm weather, play on the course is still strong. The rounds for November are 1,021 compared to 203 from the previous year.
- Mentioned Friday's upcoming rib dinner curbside pick-up.

13. Marketing Department Report- Manager of Marketing & Public Relations Ali Geary

- Informed Board that the first part of the Phase #3 Branding Workshop will be held on November 12, for the Golf Center Task Force.

14. Finance & Administration Department Report- Director of Finance & Administration Katie Iraci

- Mentioned that audit is being wrapped up and the Finance Department will be working on budget.

15. Unfinished Business

- A. Discussion of the purchase or lease of real property for use by the public body pursuant to 5 ILCS 120/2(c) (5)
- B. Discussion of the setting of a price for sale or lease of property owned by the public body pursuant to 5 ILCS 120/2(2) (6)

It was moved by Commissioner Pokorny, seconded by Commissioner Schroeder, to enter into the Executive Session meeting at 6:59 pm. ROLL CALL VOTE, ALL IN FAVOR, MOTION CARRIED

Open session was re-entered at 7:45 pm

16. Commissioner Comments & Future Agenda Items for Consideration

NONE

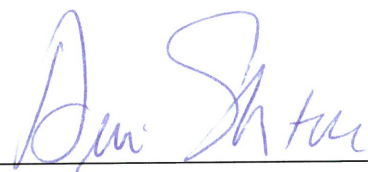
17. Adjournment

It was moved by Commissioner Schroeder, seconded by Commissioner Pokorny, to adjourn the Regular meeting at 7:47 pm. ROLL CALL VOTE, ALL IN FAVOR, MOTION CARRIED.

Board Member Signatures:



President



Secretary