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1. **Call the Meeting to Order** – The meeting was called to order at 6:30 pm by President Dorothy Lange.

2. **Roll Call**

**Board Members Present (roll call):**

Dorothy Lange, President  
Georgia Schroeder, Vice-President  
Denice Sbertoli, Commissioner  
Rick Pokorny, Commissioner  
Greg Stimpson, Commissioner

**Staff:**

Jon Marquardt, Executive Director  
Matthew Ellmann, Retiring Executive Director  
Ben Appler, Director of Parks & Facilities  
Brittany Lynam, Director of Recreation Services  
Cheryl Mosqueda, Acting Finance Director  
Peter Pope, Director of Golf Operations  
Victoria Montejo, Finance Clerk  
Jan Hincapie, Recording Secretary

**Guests:** Joseph Julius, Auditor (departed at 7:07 pm)  
Christine Julius, Auditor (departed at 7:07 pm)

3. **Pledge of Allegiance**

4. **Changes to Agenda (for discussion purposes only)**

5. **Approval of Consent Agenda Items (Roll Call)**

- A. Approval of the Closed Session Minutes held on October 11, 2022
- B. Approval of the Regular Board Meeting Minutes held on October 18, 2022
- C. Approval of the Special Board Meeting Minutes held on November 7, 2022
- D. Approval of the monthly disbursements, totaling accounts payable \$414,734.47
  - Payroll of October 14, 2022 - \$90,427.13
  - Payroll of October 28, 2022 - \$86,235.12
  - Payroll of November 11, 2022 - \$81,605.14
  - Payroll of November 25, 2022 - \$81,832.35

*It was moved by Commissioner Stimpson, seconded by Commissioner Pokorny to approve the Consent Agenda Items as stated on the Board Meeting Agenda for Tuesday, December 13, 2022.  
ROLL CALL VOTE, 5-0, ALL IN FAVOR, MOTION CARRIED*

6. **Public Hearing concerning the intent of the Board of Park Commissioners to sell \$650,000 General Obligation Limited Tax Park Bonds for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the district and for payment of the expenses incident thereto.**

**A. Call to Order & Roll Call**

President Lange called the Public Hearing to Order at 6:32 pm.

President Lange announced that the next agenda item for the Board of Park Commissioners was a Public Hearing to receive public comments on the proposal to sell bonds in the amount of \$650,000 for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto and that all persons desiring to be heard shall have an opportunity to present written or oral testimony.

#### **B. Staff Overview & Commissioner Comments**

President Lange then opened the discussion by first allowing staff an opportunity to provide background on the proposed issuance of the bonds. The purpose is to provide needed capital dollars for the purpose of performing needed park and facility repairs and other improvements as well as the development of properties for enjoyment by the public. Examples include, but are not limited to, facility roof repairs, replacement of HVAC units, netting repairs, the replacement or addition of playgrounds and park site amenities, among other facility and property improvements.

President Lange then opened the floor to the Commissioners for comment.

#### **C. Public Comments**

President Lange then inquired if any members of the public present for the Public Hearing would like to offer oral or written testimony or make any public comments concerning the proposed issuance of park bonds. She then inquired if any staff had any written testimony regarding the issuance of park bonds and if any had been received, asked that it be presented.

There were no comments, written or orally, from the public or staff as stated by Retiring Executive Director Matthew Ellmann and Executive Director Jon Marquardt regarding the proposed issuance of park bonds. In conclusion, she declared that all persons desiring to be heard had been given an opportunity to present oral and written testimony with respect to the proposed issuance of park bonds.

#### **D. Adjournment**

***It was moved by Commissioner Stimpson, seconded by Commissioner Sbertoli to close the Public Hearing for Issuance of Park Bonds at 6:35 pm on Tuesday, December 13, 2022. ROLL CALL VOTE, 5-0, ALL IN FAVOR, MOTION CARRIED***

#### **7. Written & Public Communication**

**(The Board has set a three-minute maximum per individual for Public Communication)**

The only public communication received was a letter from the City of Wood Dale in relation to Item 8F and will be presented when that item is discussed in the order listed on the agenda.

#### **8. New Business**

##### **A. Introduction of the new Wood Dale Park District Executive Director, Jon Marquardt**

President Lange welcomed Jon Marquardt as the new Executive Director of the Wood Dale Park District, effective November 28, 2022. Mr. Marquardt was previously the Director of Facilities for the Skokie Park District where he served for 18 years. He has served in the parks and recreation field for 27 years.

Jon has a bachelor's degree from Elmhurst College in Physical Education and Kinesiology and is currently pursuing his Master's degree in Organizational Behavior. He lives in Arlington Heights with his wife and two daughters. The Board and Staff welcomed Jon to the Wood Dale Park District.

Executive Director Ellmann's last day with the District will be January 31, 2023. He has served the Park District for just under ten years. The Board and Staff wish Matthew Ellmann the best of luck in his retirement.

**B. Presentation and Acceptance of the Audited Financial Report for the Year Ended April 30, 2022 (Joseph R. Julius)**

The State of Illinois Park District Code requires that a licensed public accountant conduct an annual audit of District accounts and funds. The audit must include all funds, whether received from property taxes or other sources. For the most recently completed fiscal year, the district engaged the services of Joseph R. Julius, Ltd. to perform the required audit.

The annual audit must contain statements that conform to Generally Accepted Accounting Principles (GAAP) that set forth the financial position and results of financial operations for each fund of the Park District. The report includes financial information as well as findings and conclusions that are adequately supported by evidence in the auditor's work papers. The report must also contain the professional opinion of the accountant with respect to the financial statements. The Park District must publish the Notice of Availability of the audit in the Daily Herald, file the annual financial report with the State of Illinois Comptroller, and file the audited financials with the DuPage County Clerk no later than 180 days after the fiscal year end, unless an extension is requested and granted. Because of the loss of our full-time finance department director in the spring and associated delays in accounting work, staff and our auditor requested a two-month extension, which was granted.

The Board was provided with a hard copy of the Audited Financial Report and the Management Letter. Auditors, Joseph Julius, and Christine Julius, attended the board meeting to present the financial report, summarize their findings and address any questions from the Board. Upon completion of the presentation, staff recommended that the board accept the report as presented.

Mr. Julius commented that it was a challenging year with COVID-19 and the opening of 390 Golf Experience. The Assessed Valuation went down due to the pandemic, but 99% of taxes were collected despite tax objections. In general, fees and charges were down due to the pandemic, rental income was up, and taxes were stable.

Commissioner Sbertoli asked if the houses that were removed for the development in the TIF (Tax Incremental Financing) District impact the amount of taxes received by the district. Mr. Julius confirmed that the creation of a TIF District does impact tax revenue.

Commissioner Pokorny asked about the funding of the Illinois Municipal Retirement Fund (IMRF) pension fund by the district. The current rate of contribution is 4.5% by the employee and 12.06% by the employer. They average 7.25% on the investment and the overall fund is 97% funded.

*It was moved by Vice-President Schroeder, seconded by Commissioner Pokorny to accept the Audited Financial Report as presented by Joseph R. Julius for the fiscal year ended April 30, 2022. ROLL CALL, VOTE: 5-0, ALL IN FAVOR, MOTION CARRIED*

**C. Approval of the Treasurer's Report (Receipts & Reimbursements) for the period 5/1/2021-4/30/2022 (Cheryl Mosqueda)**

Each year the State of Illinois Park District Code requires the filing of the annual Schedule of Receipts, Disbursements and Summary Statement of Operations of All funds (Treasurer's Report) with the DuPage County Clerk within six months of the conclusion of our fiscal year.



The park district received approval for an extension to file until after the annual audit report for fiscal year ending April 30, 2022. The report was included in the packet.

*It was moved by Commissioner Pokorny, seconded by Commissioner Sbertoli to approve the Annual Wood Dale Park District Treasurer's Report for the fiscal year ended April 30, 2022. ROLL CALL, VOTE: 5-0, ALL IN FAVOR, MOTION CARRIED*

#### **D. Report on Solar Energy Systems Research and Recommendation (Ben Appler)**

Upon request by the Board, staff researched the possibility of adding solar panels to park district facilities as a cost-saving measure. This research included meeting with companies providing the service, analyzing past energy costs, and identifying possible locations for panels. Through analysis, it was determined that the Recreation Complex, The Woodlands, and the Park Operations Facility would be viable locations. One of the factors that was impactful was that the Recreation Complex roof would have to be renovated prior to installation, which is a substantial cost. Therefore, it is the recommendation of staff to put this project on pause until a plan is in place and funding is available for roof replacement.

Vice-President Schroeder asked if the roof at the Recreation Complex can handle the weight of the panels. Director Appler said that when the roof is repaired, the viability of the roof will be assessed. It shouldn't be a problem because it is designed to withstand weight and weather.

Commissioner Pokorny asked if it would make sense to complete the installation at the Parks Maintenance Facility and The Woodlands before the Recreation Complex. Director Appler said that the three facilities work together to generate enough electricity to operate. The Recreation Complex doesn't generate enough on its own, so it will count on the other two facilities to power the building.

The Board agreed that it was in the best interest of the park district to put this project on hold until the roof at the Recreation Complex is replaced.

#### **E. Discussion and Approval of Community Park Parking Lot Agreement with PSI (Matthew Ellmann)**

The Park District has made it a practice to lease property when it benefits the community through revenue generation without adversely impacting the recreational use of public properties. This includes parking lot leases currently in place for private party use. Several years ago, the district entered into an agreement with Power Solutions Inc (PSI), for the daytime parking lot use at Community Park for their employees. This lease is due to expire on December 13, 2022.

Since the lease is about to expire, an extension has been requested. At first, PSI was asking for a three-year term, but now would rather have a one-year term as in the past. As a result, and to expedite the opportunity for the park district to capture added revenue for the agency, Staff were able to negotiate new terms, which included an annual increase of the most recent Consumer Price Index (CPI). This translates to a seven percent (7.0%) increase in the monthly fee which will be \$2,183 per month. Staff also received a call from another company interested in some spots in the lot, which will be pursued.

*It was moved by Commissioner Stimpson, seconded by Vice-President Schroeder to approve the Parking Lot Lease with Power Solutions, Inc. (PSI) for their use of the Community Park Parking Lot and to authorize the Executive Director to execute a one-year lease agreement. ROLL CALL, VOTE: 5-0, ALL IN FAVOR, MOTION CARRIED*

**F. Discussion of City of Wood Dale's Request to Use Community Park for the Annual Prairie Fest Celebration (Matthew Ellmann)**

The City of Wood Dale holds a summer festival called Prairie Fest each year. The City of Wood Dale would like to conduct the event once again at Community Park on Park District and School District property in late July 2023.

A written request was received from the Mayor of the City of Wood Dale. They are requesting use of the ball fields, tennis courts and parking lot, as in the past. Event dates are July 27 through 30, 2023. Access to the site would need to be granted a few days before for the setting-up of carnival rides, tents, food booths and the stage for musical entertainment. Park district staff can again alter athletic field use to accommodate the request. We are aware that School District #7 has also received the same request from the City since they own part of the site being used for the Fest. Staff is in support of the request, provided the City agrees to address any damage that is realized as a result of the facilities use (i.e., turf) and provides appropriate insurance coverage for the set-up, takedown and the dates of the event, indemnifies the Wood Dale Park District and agrees to a license use agreement prepared by staff with the assistance of PDRMA for the park district's protection. Staff also recommended that a condition of use be that the city list the park district as a sponsor of the event in its promotions in advance of and during the event.

*It was the consensus of the Board to allow the City of Wood Dale the use of Community Park to conduct its annual Prairie Fest celebration (including set-up and clean-up time) and directs staff to prepare a license agreement for Board approval in the spring with provisions to protect district property and require liability insurance.*

**G. Discussion and Approval of Entering in a Renewed Three-Year Information Technology Agreement with L6 Technology, Unified Concepts (Matthew Ellmann)**

For nearly three years, the district has utilized the services of L6 Technology, also known as Unified Concepts for our Information Technology (IT) support needs. This includes the management and handling of our computer platforms, cyber security, server protection, network management, tele-communication systems and troubleshooting all matters related to Information Technology. Our current agreement is set to expire in February 2023, requiring the need to execute a plan to avoid any interruption in service.

Staff met with our current vendor (L6 – Unified Concepts) to discuss terms for renewal. Additionally, input was solicited from each department to determine their level of satisfaction. An assessment of their work, responsiveness, delivery of technology enhancements and overall performance was also completed. This confirmed that remaining with L6 – Unified Concepts was in the best interest of the district. Not only have they performed their responsibilities exceptionally well, but they have also put in place solid systems and practices that have protected us from cyber-attacks. Moreover, they helped us secure and set up a new and cost-savings tele-communication VoIP system as well as camera security system at both 390 Golf Experience and the Recreation Complex. During COVID, they reacted quickly and comprehensively, enabling staff to work effectively from remote locations. All in all, they have been a responsive and pro-active provider for our Information Technology services.

Our current agreement with L6 – Unified Concepts includes comprehensive Information Technology services 24/7 at the Recreation Complex, Salt Creek Golf Club, The Woodlands, The Beach Water Park, and the Parks Maintenance Facility. The fee for these services over the last three years has been \$3,200 per month. It is important to note that the original agreement for IT services did not include anything related to the start up or system management of the 390 Golf Experience facility. Even due to the extensive added work associated with 390 Golf Experience, L6 – Unified Concepts did not raise their fees.

The addition of 390 Golf Experience doubled the district's Information Technology platforms. This included adding two additional servers, from a total of four previously, adding an additional firewall, adding 26 more access points, more than doubling our total, the addition of 17 printers and 28 cameras. These additions encompass all the Information Technology support services for these devices which stem from the management of both the golf bays and the Food & Beverage operator (Parlay). This resulted in L6 – Unified Concepts proposing the doubling of our fee to \$6,400 a month. Staff successfully negotiated a reduction in the monthly fee proposed to \$6,000 and having them keep the current monthly fee of \$3,200 until the start of the new fiscal year. This resulted in savings of \$15,000 over three years.

*It was moved by Commissioner Pokorny, seconded by Commissioner Stimpson to approve the Information Technology Support Services proposal from L6-Unified Concepts for a Three-Year Term and Direct the Executive Director to Execute the Agreement ROLL CALL, VOTE: 5-0, ALL IN FAVOR, MOTION CARRIED*

**H. Approval of Naming Executive Director Jon Marquardt as Wood Dale Park District's NEDSRA Representative (Matthew Ellmann)**

NEDSRA's Articles of Agreement call for the designation of a Trustee and an Alternate Trustee to be named to serve as the official Wood Dale Park District representative on the NEDSRA Board of Trustees. For nearly ten years, since becoming the Executive Director, Matthew Ellmann served as Wood Dale Park District's representative on the NEDSRA Board of Trustees, most recently as President. The alternate throughout this time was the Director of Recreation and then the Director of Golf Course Operations (currently Peter Pope).

Due to Executive Director Ellmann's retirement on January 31, 2023, a vacancy will exist for the district's trustee representative on the NEDSRA Board. The Articles of Agreement require that we name a replacement and that the representative be a high-ranking employee of the district, preferably the Executive Director. The Park Board must appoint a representative by formal action.

Staff recommend the Wood Dale Park Board appointment of Jon Marquardt, Executive Director, as the representative to serve on the NEDSRA Board of Trustees.

*It was moved by Commissioner Pokorny, seconded by Vice-President Schroeder to appoint Executive Director Jon Marquardt as the Wood Dale Park District's representative on the NEDSRA Board of Trustees ROLL CALL, VOTE: 5-0, ALL IN FAVOR, MOTION CARRIED*

**I. Approval of Resolution (R-23-12), a Resolution to Change Signatories on the Wood Dale Park District Itasca Bank Accounts**

*It was moved by Commissioner Sbertoli, seconded by Commissioner Pokorny to approve Resolution (R-23-12) To Change the Signatories on the Wood Dale Park District Itasca Bank Accounts ROLL CALL, VOTE: 5-0, ALL IN FAVOR, MOTION CARRIED*

**J. Approval of Resolution (R-23-13), a Resolution to Change Signatories on the Wood Dale Park District MaxSafe Savings Account with Wood Dale Bank & Trust (Matthew Ellmann)**

As a means of segregating capital funds and to garner investment income, the Park District opened a savings account (MaxSafe) with Wintrust Bank (Wood Dale Bank & Trust) back in February 2018.

When established the account was opened by Director Ellmann and former Director of Finance and Administration. To accomplish needed changes resulting from the retirement of Executive Director, Matthew Ellmann and the hiring of his replacement, Jon Marquardt, Wood Dale Bank & Trust requires that the board approve a Resolution calling for Matthew Ellmann to be

removed as a signatory and in the same action to authorize Jon Marquardt. To accomplish this, a Resolution was presented to the board to approve and adopt.

*It was moved by Commissioner Stimpson, seconded by Vice-President Schroeder to approve Resolution (R-23-13) To Change the Signatories on the Wood Dale Park District MazSafe Savings Account with Wood Dale Bank & Trust ROLL CALL, VOTE: 5-0, ALL IN FAVOR, MOTION CARRIED*

**K. Ratification Approval of Installation of New Track Assemblies, Track Roller Set and Bearings for the 2008 Caterpillar 257B Skid Steer (Ben Appler)**

The 2008 Caterpillar 257B skid steer needed new tracks, rollers, and bearings. It is an essential piece of equipment that is used for moving material such as soil, baseball mix, decomposed granite, and playground surfacing. There is also a stump grinding attachment, power rake and forks that make it a versatile piece of equipment. With the replacement of the track assemblies, this piece of equipment should get another 10-15 years of service. This information was presented to the Board at the October meeting and consensus was received to proceed with the repairs.

*It was moved by Commissioner Pokorny, seconded by Commissioner Stimpson to ratify the approval of the repairs to the 2008 Caterpillar Skid Steer in an amount of \$17,487.26 ROLL CALL, VOTE: 5-0, ALL IN FAVOR, MOTION CARRIED*

**L. Approval of Resolution (R-23-14), a Resolution approving the 2023 Board Meeting Calendar (Jon Marquardt)**

*It was moved by Commissioner Sbertoli, seconded by Vice-President Schroeder to approve Resolution (R-23-14) which approves the amended lease agreement subject to final review by legal counsel and the Executive Director. (This allows review of the document for accuracy before signing) ROLL CALL, VOTE: 5-0, ALL IN FAVOR, MOTION CARRIED*

**M. Approval to Execute a Five-Year Lease Agreement for a Dishwashing Machine with Auto Chlor Systems Mid South LLC (Peter Pope)**

The Bar at Salt Creek Golf Club has a built in "Bar Glasswasher" which cleans the glassware used at the bar for restaurant service and events. The Glasswasher broke down and is past its useful life.

Currently, a large kitchen "Dishwasher" from Auto-Chlor Systems is leased, and the small bar "glasswasher" which Auto-Chlor Systems services is owned. The glasswasher is critical for large event and wedding functions when a high volume of drinks are being served. The current bar unit broke down in early October, and we had a technician come out to service it. He couldn't confirm 100%, but was confident the computer board in the unit had failed. The unit is 18 or 19 years old.

When weighing replacement options, Auto-Chlor Systems recommended two different models. The UCR Carousel model best suits our needs based on the size of the unit. Auto-Chlor Systems does not offer purchase options, only lease agreements. They require a minimum term of 5 years, with renewable one year terms. The lease includes all detergent, rinse aid and sanitizing compounds for up to 1000 wash cycles per month, which we would never exceed.

The cost of the lease and chemicals is \$274.00 every four weeks (13 payments per year or \$3,562 annually). Currently the unit has approximately a 5–6-month lead time, meaning we would receive it in April or May, just in time for the wedding season.

*It was moved by Vice-President Schroeder, seconded by Commissioner Sbertoli to Authorize the Execution of a Five-Year Lease Agreement with Auto Chlor Systems for a Dishwashing Machine ROLL CALL, VOTE: 5-0, ALL IN FAVOR, MOTION CARRIED*

**N. Approval of 390 Golf Experience Protective Netting Repair on the East Border of the Property by Midwest Netting Solutions in an Amount of \$17,487.26 (Peter Pope)**

There is protective netting on the East border of the 390 Golf Experience property adjacent to the neighboring business to prevent damage to their vehicles and property. Since its installation, the netting has developed numerous tears exposing the district to potential insurance claims.

The protective netting is roughly 80 yards outside the regular netting around the driving range infield. Our customers regularly drive the balls over the regular netting reaching the protective netting. The neighboring business contacted staff this fall to express concerns because they have noticed the large tears and have found golf balls in their parking lot.

Staff investigated and more thoroughly inspected the area in question and found there are many golf balls at the base of the netting, providing credence to their concern. Staff reached out to three known netting companies to solicit quotes for the repairs. Unfortunately, staff was only able to secure one quote due to the lack of response from the other two companies.

Midwest Netting Solutions, LLC has provided a quote to replace one 55' long by 70' high section which has a significant tear, along with repairs to the smaller tears. Their proposal is for \$16,750, but is subject to changes in material costs. Due to the possibility of changes in material cost, staff is seeking approval for a purchase order not to exceed \$18,000. Since this amount is greater than the spending limit of the Executive Director, staff will need Board approval.

*It was moved by Commissioner Pokorny, seconded by Commissioner Sbertoli to Approve the Repair of the Protective Netting at 390 Golf Experience on the East Border of the Property by Midwest Netting Solutions in an Amount Not to Exceed \$18,000 ROLL CALL, VOTE: 5-0, ALL IN FAVOR, MOTION CARRIED*

**9. Unfinished Business**

**A. Approval of Ordinance (O-23-03) Levying Taxes for the Tax Year 2022, Commencing May 1, 2023 and ending April 30, 2024 (Cheryl Mosqueda)**

Each year in December, the District files a Tax Levy Ordinance with the county establishing the dollar amount of taxes to be levied. The process began in October when an estimate was prepared and presented for the Board's consideration and discussion. No changes have been made since the draft levy was presented

The Property Tax Extension Law limits the amount of increase to 5.0% or the Consumer Price Index (CPI), whichever is less. The CPI for December 2021 was 7.0%, a 5.6% increase from the prior year. The 2021 assessed valuation increased 3.41% to \$656,003,922, which generated a tax rate of \$0.4518 per \$100 equalized assessed valuation. The total tax levy for 2022 is \$3,018,076. This is an increase of 1.83%, or \$54,250, from the 2021 tax levy. The total levy for capped funds has increased 5.21%, or \$110,451, to \$2,230,000. The estimated tax



rate is \$0.4471 per \$100 of assessed valuation, a decrease of \$0.0047 per \$100 from the prior year. The total 2022 tax levy request, less debt service, is 4.984% greater than the 2021 tax levy. Although the levy request is slightly below 5.0%, the Park District has decided to hold a Truth in Taxation public hearing as the extension request is based on estimates and is very close to the 5.0% threshold. The hearing was held on Tuesday, December 13, 2022 at 6:20pm. Notice of the hearing was published in the Daily Herald on December 1, 2022.

*It was moved by Commissioner Sbertoli, seconded by Commissioner Pokorny to Adopt and Pass Ordinance (O-23-03), "An Ordinance Levying Taxes for Corporate Purposes for Tax Year 2022, Commencing on the 1<sup>st</sup> Day of May, 2023 and Ending on the 30<sup>th</sup> Day of April, 2024" in the amount of \$3,018,076 ROLL CALL, VOTE: 5-0, ALL IN FAVOR, MOTION CARRIED*

**B. Selection of IAPD Annual Meeting Representatives – Credentials Certificate (Matthew Ellmann)**

*It was moved by Commissioner Stimpson, seconded by Vice-President Schroeder to Approve the Credentials Certificate and Designate Commissioner Rick Pokorny as the Representative and Jon Marquardt as the alternate representative of the Wood Dale Park District at the Annual Membership Meeting of the Illinois Association of Park Districts on January 29, 2023 in Chicago, Illinois VOICE VOTE, VOTE: 5-0, ALL IN FAVOR, MOTION CARRIED*

**C. Items removed from Consent Agenda (if necessary) – There were no items removed from the agenda.**

**10. Executive Director's Report (Matthew Ellmann)**

- Initial conversations have taken place regarding an additional cell tower tenant which will be a new profit center for the park district. The location is adjacent to the Parks Maintenance Facility. Retiring Executive Director Ellmann will update Executive Director Marquardt on the discussions.
- The Terrace Park project has progressed. The developer has prepared the site for construction. A sponsor is still needed for the playground equipment and shelter. Conversations are ongoing with the developer as he will serve as a resource for possible partners for this project. "Insomnia 888", a trucking company, contacted Executive Director Ellmann regarding a possible partnership. They have ties to the site and many of their trucks go through the site. There was some discussion about a dog-friendly area and a possible tree farm.
- Executive Director Ellmann had his deposition the day of the meeting for the tent collapse incident that occurred at Wood Dale's Prairie Fest celebration in the summer of 2015. The case is ongoing.
- Retiring Executive Director Ellmann thanked the board for the opportunity and has appreciated their support through his nearly ten years at the Wood Dale Park District.

**11. Golf Operations Report (Peter Pope)**

- The course is prepared for the fall and winter but will open if temperatures are above 40 degrees.
- Fall was good due to the favorable weather conditions.
- So far, to date, greens fees and carts are slightly less than last year.
- Weddings and events are exploding.

- 390 remains open in all seasons, but an obvious slowdown is being seen as cold weather approaches. Staff are anxious to see what trends exist in the off-season.
- Golf instruction will be addressed through the budget process.

## **12. Human Resources and Marketing Department (Written Only)**

### **13. Finance and Administration Department (Cheryl Mosqueda)**

- Director Mosqueda passed out the most recent financial reports: revenues are 19% better than budget and expenses are 14% better than budget.
- 390 Golf Experience is 10% better than budget, which is good for a new business.

### **14. Parks & Facilities Report (Ben Appler)**

- Facilities (pool, concession stands) are winterized.
- The third annual Buckthorn Removal Day was held on November 3
- Don Jablonski of V3 visited White Oaks to complete his annual analysis and report of the impact of the Buckthorn removal on the health of the forest
  - 2018 74 total species, 58 native
  - 2021 96 total species, 84 native
  - 2022 121 total species, 101 native
- The district hasn't received word on the grant application for Central Park, Phase 2 yet. Planning Resources is working on the revised master plan for the park so the district will be prepared if the funding becomes available. Fitness stations were added and a PVC 36-inch fence. Shelter and shade options have been received and shared.

### **15. Recreation Department Report (Brittany Lynam)**

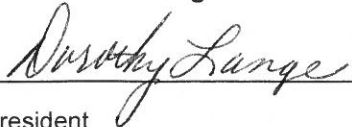
- A new Bilingual Front Desk Attendant has been hired and she will start after the holidays. She is from Wood Dale and used the park district as a child.
- The park district received the Gold National Aquatics Safety Award from Ellis and Associates, the aquatic safety risk manager for the district. Only 20% of their facilities receive this award.
- The Train Ride with Santa was a huge success with 103 people and two train rides. Wood Dale Bank donated gift cards for giveaways.
- Parties are taking place for Extended School and preschool for the holidays.
- Winter Camp starts after the holiday with seven days of care.
- The Annual Fitness Studio promotion runs from December 1 – February 1.
- In January, the annual Aquatics Report will be presented to the board.

## **15. Commissioner Comments & Future Agenda Items for Consideration**

## **16. Adjournment**

*It was moved by Commissioner Stimpson, seconded by Vice-President Schroeder to adjourn the meeting at 8:26 pm VOICE VOTE, ALL IN FAVOR, MOTION CARRIED*

**Board Member Signatures:**

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary

***"Serving the community with quality recreational experiences that provide a fun and healthy lifestyle."***