

1. **Call the Meeting to Order** – The meeting was called to order at 6:30 pm by President Dorothy Lange.

2. **Roll Call**

Board Members Present (roll call):

Dorothy Lange, President
Georgia Schroeder, Vice-President
Denice Sbertoli, Commissioner
Rick Pokorny, Commissioner
Greg Stimpson, Commissioner

Staff:

Jon Marquardt, Executive Director
Ben Appler, Director of Parks & Facilities
Brittany Lynam, Director of Recreation Services
Peter Pope, Director of Golf Operations
Jan Hincapie, Recording Secretary

Guests: Aaron Gold, Speer Financial (Departed at 6:44 pm)
Eugene Wesley, Resident
Victoria Montejo, Staff

3. **Pledge of Allegiance**

4. **Changes to Agenda (for discussion purposes only)** – There were no changes to the agenda

5. **Approval of Consent Agenda Items (Roll Call)**

- A. Approval of the Truth in Taxation Public Hearing Minutes for December 13, 2022
- B. Approval of the Regular Board Meeting Minutes held on December 13, 2022
- C. Approval of the BINA Public Hearing Meeting Minutes held on December 13, 2022
- D. Approval of the monthly disbursements, totaling accounts payable \$311,732.86
 - Payroll of December 9, 2022 - \$76,644.06
 - Payroll of December 23, 2022 - \$89,005.75
 - Payroll of January 6, 2023 - \$70,086.64

*It was moved by Commissioner Stimpson, seconded by Commissioner Pokorny to approve the Consent Agenda Items as stated on the Board Meeting Agenda for Tuesday, January 24, 2023.
ROLL CALL VOTE, 5-0, ALL IN FAVOR, MOTION CARRIED*

6. **Written & Public Communication** - There was no written or public communication.
(The Board has set a three-minute maximum per individual for Public Communication)

.7 **Executive Session**

- A. **Semi-annual review of Closed Session minutes pursuant to 5 ILCS 120/2.06(d) of the Open Meetings Act**

It was moved by Vice-President Schroeder, seconded by Vice-President Stimpson to move into Closed Session at 6:33 pm for the Semi-Annual Review of Close Session Minutes pursuant to 5 ILCS 120/2.06(d) of the Open Meetings Act ROLL CALL VOTE, 5-0, ALL IN FAVOR, MOTION CARRIED

It was moved by Commissioner Sbertoli, seconded by Commissioner Pokorny to move out of Closed Session at 6:35 pm and return to Open Session ROLL CALL VOTE, 5-0, ALL IN FAVOR, MOTION CARRIED

8. New Business

- A. Approval of Ordinance (O-23-04) providing for the issue of approximately \$574,720 General Obligation Limited Tax Park Bonds, Series 2023, for the payment of land for parks, for the building, maintaining, improving, and protecting of the same and the existing land and facilities of the district and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof (Speer Financial)**

Aaron Gold of Speer Financial talked about the proposed bond purchase. There were five bids, and the most favorable bid came from Itasca Bank. General Obligation means that the bond will be paid with the tax levy, but there are conditions by which it is structured. The purchase of the bond will close on February 7, 2023, and the bond will mature on December 15, 2026.

Commissioner Pokorny asked if the bond was callable. Mr. Gold said that this bond was not callable. It was not a condition included in the specifications due to the short timeframe of the issue, which is four years. The purchase of this bond will lock levy power through 2025. Due to a favorable rate, the amount of the issue was increased.

It was moved by Commissioner Sbertoli, seconded by Vice-President Schroeder to approve Ordinance O-23-04 providing for the issuance of General Obligation Bonds in the amount of Approximately \$574,720 ROLL CALL, VOTE: 5-0, ALL IN FAVOR, MOTION CARRIED

- B. Approval of Resolution (R-23-15), A Resolution to Maintain Confidentiality and/or Release of Board Closed Session Minutes (Jon Marquardt)**

The Open Meetings Act requires that the District review on a semi-annual basis those minutes of its executive session meetings, or parts of executive session closed session meeting minutes, which the Board has not yet approved to be made available for public inspection and must determine whether such minutes may now be made available for public inspection, or whether such minutes of closed executive session meetings or parts thereof, continue to require confidentiality at this time. Likewise, the Board is to review semi-annually the audio recordings of its closed meeting minutes to determine whether to destroy recordings of the executive session closed meetings held more than 18 months ago as to which closed executive session meetings the Board has approved and no litigation under the Open Meetings Act is pending, and whether existing recordings of other closed executive session meetings continue to require confidentiality at this time.

The minutes and verbatim recordings were thoroughly reviewed by the Executive Director and Board President, and a recommendation was made to the board of the whole in closed session.

It was moved by Commissioner Pokorny, seconded by Commissioner Sbertoli to approve Resolution (R-23-15) to maintain confidentiality and/or release Park Board Closed Session Minutes. ROLL CALL, VOTE: 5-0, ALL IN FAVOR, MOTION CARRIED

C. Approval of Resolution (R-23-16). Providing for the Destruction of Verbatim Recordings of Approved Closed Session Meeting Minutes (Jon Marquardt)

It was moved by Commissioner Pokorny seconded by Commissioner Sbertoli to approve Resolution (R-23-16), a Resolution Providing for the Destruction of Verbatim Recordings of Approved Closed Session Minutes ROLL CALL, VOTE: 5-0, ALL IN FAVOR, MOTION CARRIED

D. 2022 Aquatics Report (Brittany Lynam)

This report was presented in the board packed and it provided a detailed summary with the intent to give the reader a closer look at the overall operation of The Beach Waterpark for the 2022 season. Valuable information and insight included key aspects of the planning process, staffing, season highlights, financial performance, and recommendations for the 2023 season. This information provided an opportunity for staff and the Board of Commissioners to reflect upon the past season and plan for the future.

Director Lynam presented highlights of the report and included recommendations for the upcoming aquatic season.

- This was a rebound year and was closer to the years before COVID-19, relative to schedule, staffing and budget.
- The spa and concession stand remained closed, which reflected positively in the overall expenses.
- In spite of a national lifeguard shortage, The Beach was fully staffed throughout the season. This is attributed to building staff camaraderie and frequently showing appreciation for their efforts on behalf of the district. This included sand volleyball get-togethers, treats, trivia contests. Staff also attended a job fair at Fenton High School
- The Beach received 3 out of 3 "Exceeds Expectations" on the audits performed by the district's risk management contractor, Ellis & Associates
- The Beach also received the Gold International Safety Award for excellence in operations and safety, which is only given to 20% of the Ellis & Associates facilities
- Staff took training seriously. In-service trainings and drills were done to sharpen skills
- The Aquatic Coordinator came back for the fourth year, providing continuity and excellent experience in managing the facility
- There was an increase in attendance which is attributed to less COVID-19 restrictions and the weather
- Annual pool passes were sold for the first time since 2019. In 2019, 611 passes were sold. This number was because the Georgetown pool closed that summer, the Addison pool closed and passes were offered to non-residents
- For the upcoming season, more benefits for passholders will be explore to incentivize people to purchase.
- Hours will be modified to allow for more events and rentals during lower attendance periods
- Staff will research the possibility of offering annual purchases online, enhancing swim lesson and aquatic exercise options.
- Staff will work with swim team to increase participation.
- The spa and concession stand will reopen.

9. Unfinished Business

A. Items removed from Consent Agency (if necessary) – There were no items removed.

10. Executive Director's Report (Jon Marquardt)

- Work continues on developing the 2023-2024 fiscal year budget, with numerous budget reviews by the budget team, and meetings with staff. The draft budget will be presented to the Board and discussed in March.

- Reimbursement of funds have not yet been received from the State of Illinois for White Oaks Park, Phase II, from the Open Space Land Acquisition and Development (OSLAD) grant that was awarded to the district. Paperwork is complete.
- Federal funding was secured through Congressman Raja Krishnamoorthi for the development of Phase 2 of Central Park. A ground-breaking event will be scheduled in conjunction with his office in the near future.
- The March 28 meeting conflicts with the local schools' spring break. If it is the consensus of the board, the meeting will be rescheduled for March 21. Executive Director Marquardt will modify the master meeting schedule.

11. Staff Reports

A. Finance & Administration Report – Written Report Only

B. Recreation Department Report (Brittany Lynam)

- There was a successful open house for the new Wood Dale Park District Dance Center on January 12 with 15 families in attendance. This is the new program that took the place of Di Bella Dance who partnered with the district since 2018. The new program offers instruction for ages 2-10+ and features eight classes, starting February 6, 2023. Nine families registered following the event.
- The Park District will be taking over the operation of Wood Dale Baseball, effective January 1, 2023. The President is stepping down for personal reasons and they couldn't find another volunteer to take over.
 - They are donating their equipment to the district.
 - They have provided information about uniforms, umpires, sponsors, etc.
 - Information will be out by late February. Rosters from last year's teams have been provided to use contact information to get the word out.
 - The district thanks Kriss Schaeffer, the former President, for his work with the Wood Dale Baseball and Softball Association.
- Eighteen couples have registered for *Ties and Tiaras*, a father-daughter event, scheduled for February 9 at Salt Creek
- There is a Fitness Studio promotion in place through the end of February. New members will get a free month with their registration. Seven individuals have taken advantage of this special compared to three last year.

C. Golf Operations Report (Peter Pope)

- Staff have been working with Unified Concepts, the district's IT vendor, to replace the security camera system at Salt Creek.
- Marketing and Golf staff have been exploring the possibility of selling limited advertising on the netting at 390 Golf Experience.
- With the goal to expand and grow golf leagues, a survey was distributed to existing leagues soliciting their opinions on a variety of topics to help set direction for the upcoming season and beyond.
- Staff continue to work with Comcast/Xfinity to complete the internet project at the maintenance shop at Salt Creek. There is one more connection to make for it to be complete.
- Greens fees are down 1% from last year at this time. Cart fees are up. There was a slight fee increase for carts which accounts for this overall increase.

- The Operations Manager at Salt Creek is working on creating new food options and is evaluating the current prices to make sure they are appropriately priced, based on the wholesale cost of the items.
- 390 Golf Experience staff secured a partnership with Itasca Country Club. As a perk to their approximately 250 members, they are providing each member with a pass to 390 Golf Experience for the winter. Previously, they partnered with *Links and Tees* in Addison. This agreement is estimated to have a substantial impact on membership revenues in the months of January, February, and March. So far, they have had a great response to this newly instated benefit. Their members will also receive 10% off food and beverages.
- The 390 Golf Experience has hosted 228 events in this fiscal year and has generated approximately \$77,000 in revenue with these events.
- Parlay, 390's food and beverage partner, is on track to meet revenue projections for the 2022-2023 fiscal year. However, Chicago School of Golf (CSOG), 390's instructional partner, has not seen the same positive results. CSOG staff are working with 390 staff to improve their financial performance, with only five months to go in this fiscal year.

D. Parks & Facilities Report (Ben Appler)

- Staff have been working in the Fitness Studio, cleaning the facility, painting, and replacing the carpet.
- They are also working on equipment at the shop, preparing for the spring season.
- A new bottle filler has been installed at the Recreation Complex. One is also budgeted for the second floor for the next fiscal year.
- Planning Resources, Incorporated, has submitted draft plans for Central Park to the City of Wood Dale for review. It may be a few weeks before they receive a response. Upon receipt of their review and any modifications to the plans requested, they will develop construction documents.

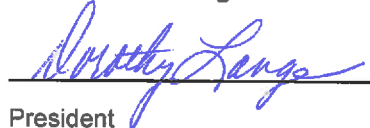
E. Marketing and Human Resources Reports – Written Report Only

12. Commissioner Comments & Future Agenda Items for Consideration – There were none.


13. Adjournment

It was moved by, Commissioner Pokorny, seconded by Vice-President Schroeder to adjourn the meeting at 8:09 pm VOICE VOTE, ALL IN FAVOR, MOTION CARRIED

Board Member Signatures:



President



Secretary

"Serving the community with quality recreational experiences that provide a fun and healthy lifestyle."