

1. **Call the Meeting to Order** – The meeting was called to order at 6:30 pm by President Dorothy Lange.

2. **Roll Call**

Board Members Present (roll call):

Dorothy Lange, President
Georgia Schroeder, Vice President
Denice Sbertoli, Commissioner
Greg Stimpson, Commissioner
Eugene Wesley, Commissioner

Staff:

Jon Marquardt, Executive Director
Ben Appler, Director of Parks & Facilities
Sandy Hlousek, Human Resources Manager
Brittany Lynam, Director of Recreation Services
Victoria Montejo, Director of Finance & Administration
Peter Pope, Director of Golf Operations
Amanda Woods, Marketing & Communications Manager
Carolyn Mondlock, Recording Secretary

Guests:

Beth Corso, NEDSRA – left at 6:43 pm
Dan Paskon – staff, left at 6:45 pm
David Shimanek, resident – left at 6:43 pm
Jacob Shimanek, resident – left at 6:43 pm

3. **Pledge of Allegiance**

4. **Changes to Agenda** – None

5. **Approval of Consent Agenda Items**

- A. Approval of the Regular Board Meeting Minutes of September 26, 2023
- B. Approval of the Executive Board Meeting Minutes of September 26, 2023
- C. Approval of:
 - Monthly disbursements, totaling accounts payable \$231,500.98
 - Payroll of September 29, 2023, \$107,591.70
 - Payroll of October 13, 2023, \$105,432.86

It was moved by Commissioner Wesley, seconded by Commissioner Stimpson, to approve the Consent Agenda items as stated on the Board Meeting Agenda for Tuesday, October 24, 2023. ROLL CALL VOTE 5-0, ALL IN FAVOR, MOTION CARRIED.

6. Written & Public Communication

There was no written communication.

Public communication:

Commissioner Lange welcomed Jacob Shimanek to the meeting. On his behalf, Beth Corso of NEDSRA spoke of Jacob's achievements. Beth is the recreation coordinator at NEDSRA responsible for the Special Olympics program. She said around six months ago she was contacted by the Special Olympics Illinois about local golfers that were chosen to compete in the SONA Golf Championship (Special Olympics North America). Beth says athletes are specially selected, and NEDSRA was selected for two golfers with Jacob being one. There were only three golfers in Illinois that were chosen.

Jacob golfed nine holes for three days on a challenging course with golfers of other states. Beth said Jacob "knocked it out" to take second place in his division. Beth was exuberant in her continued praise of Jacob. He represented NEDSRA and Wood Dale Park District and the Special Olympics community with great sportsmanship.

Jacob thanked the Park District Board for their support.

Director of Golf Operations Peter Pope presented Jacob with gifts to congratulate him that included golf swag and golf certificates for Salt Creek Golf Course. The room applauded Jacob. Photos were taken.

7. New Business

A. Introduction of New Building Maintenance Laborer – Dan Paskon

Director of Parks & Facilities Ben Appler introduced new employee Dan Paskon as Building Maintenance Laborer. Dan worked for Bloomington Park District as a swim coach and performed setups and custodial tasks. He also worked for fan services for both the Bears and the Blackhawks. The Board welcomed Dan.

B. Presentation and Announcement of the Draft Tentative 2023 Property Tax Levy

Director of Finance and Administration Victoria Montejo explained that each year in December the District files a tax levy ordinance with the county establishing the dollar amount of taxes to be levied. After Board approval, the proposed levy will be available for a 30-day public inspection prior to the public hearing meeting in December. She is asking the Board to approve the estimated 2023 property tax levy in the amount of \$3,278,658 so she can post for public viewing and inspection.

It was moved by Commissioner Schroeder, seconded by Commissioner Sbertoli, to approve the estimated 2023 property tax levy in the amount of \$3,278,658. ROLL CALL VOTE 5-0, ALL IN FAVOR, MOTION CARRIED.

C. Ratification of Board Consensus Approval for Asphalt at Community Park

Director of Parks & Facilities Ben Appler is seeking ratification of the Board consensus approval from the September 26, 2023 board meeting for the asphalt path repaving at Community Park. He received a third quote from Ingstrup Paving Maintenance, and they came in lowest at \$17,125. The work was performed last week (week of October 16).

It was moved by Commissioner Sbertoli, seconded by Commissioner Stimpson, to approve the formal ratification of the Board's consensus approval for a Purchase Order for \$17,125 with Ingstrup Paving Maintenance to remove and replace asphalt path at Community Park and authorize Ben Appler, Director of Parks and Facilities to execute said contract. ROLL CALL VOTE 5-0, ALL IN FAVOR, MOTION CARRIED.

D. Ratification of Board Consensus Approval for Concrete at 390

Director of Parks & Facilities Ben Appler is seeking the ratification of the Board consensus approval from the September 26, 2023, board meeting for the concrete sidewalk replacement and additional walk to the maintenance shop at the 390 Golf Experience.

It was moved by Commissioner Sbertoli, seconded by Commissioner Schroeder, to approve the formal ratification of the Board's consensus approval of a Purchase Order for \$9,000 with Porcelli Trucking & Removal to remove the broken concrete and install a concrete sidewalk for the maintenance shop at 390 Gold Experience, and authorize Ben Appler, Director of Parks and Facilities to execute said contract. ROLL CALL VOTE 5-0, ALL IN FAVOR, MOTION CARRIED.

E. Ratification of Board Consensus Approval of replacement of clubhouse York Rooftop Unit

Director of Parks & Facilities Ben Appler is seeking ratification of the Board consensus approval of using Stanton Mechanical instead of American Mechanical Group as the service director changed companies. The unit, pricing and warranties are all identical.

It was moved by Commissioner Sbertoli, seconded by Commissioner Stimpson, to approve the formal ratification of the Board's consensus approval for a Purchase Order for \$18,525 with Stanton Mechanical Inc., for the removal and installation of a 7.5-ton York HVAC unit and authorize Ben Appler, Director of Parks to execute said contract. ROLL CALL VOTE 5-0, ALL IN FAVOR, MOTION CARRIED.

F. Ratification of Board Consensus Approval for ESPN Marketing Campaign

Executive Director Jon Marquardt is seeking ratification of the consensus approval for the ESPN marketing initiative, which was discussed and tentatively approved last month. This initiative has received strong interest and support from both our staff and our valued partner, Parlay. The first live broadcast with the ESPN street team is scheduled for Friday, November 10, from 6:00 to 8:00 pm from 390, with giveaways, on 24-hour Sports Talk Radio.

It was moved by Commissioner Sbertoli, seconded by Commissioner Schroeder, to approve the formal ratification of the consensus approval of the Board for ESPN Marketing Contract in the amount of \$15,520, \$3,300 of which will be sponsored by Parlay for a total cost of to the District of \$12,220. ROLL CALL VOTE 5-0, ALL IN FAVOR, MOTION CARRIED.

Park District.

It was moved by Commissioner Schroeder, seconded by Commissioner Sbertoli, to adopt Resolution R-24-06 Authorizing the Director of Finance, Victoria Montejo and Executive Director, Jon Marquardt Access to the Wood Dale Park District's IPDLAF Accounts and permission to remove past individuals who are no longer employed by the Park District. ROLL CALL VOTE 5-0, ALL IN FAVOR, MOTION CARRIED.

K. Adoption of Resolution (R-24-07) for the approval and adoption of Memorandum of Understanding between the Wood Dale Park District and County of DuPage for Environmental Review Services for Phase 2 of Central Park

Executive Director Marquardt explained on September 15, he received the Memorandum of Understanding (MOU) from the State's Attorney's office, marking a significant milestone in commencing Phase 2 of the environmental review for the Central Park project.

It was moved by Commissioner Sbertoli, seconded by Commissioner Stimpson, to adopt Resolution R-24-07, approving and adopting the Memorandum of Understanding between the Wood Dale Park District and County of DuPage for Environmental Review Services. ROLL CALL VOTE 5-0, ALL IN FAVOR, MOTION CARRIED.

L. Selection of IAPD Annual Meeting Representatives

Executive Director Marquardt explained the IAPD/IPRA annual educational conference will be held January 25-27, 2024. IAPD's Constitutional By-laws provide for each member district in good standing to be represented at all meetings and conferences by a delegate or delegates.

It was moved by Commissioner Sbertoli, seconded by Commissioner Stimpson, to appoint Commissioner Eugene Wesley as the delegate and Executive Director Marquardt as the alternate to attend and represent the Wood Dale Park District at IAPD's Annual meeting on Saturday, January 27, 2024. VOICE VOTE 5-0, ALL IN FAVOR, MOTION CARRIED.

M. Approval of Back Safety Netting and Poles Bids

Director of Golf Operations Peter Pope explained this project involves replacing the 50-foot high poles and netting with 100-foot high poles and netting at the far end of the driving range. We need to complete this project to reduce the amount of golf balls that fly over the lower netting. When the balls go over the netting, and out of the driving range area, it is very difficult to retrieve them, and some are lost completely. We published the Notice and distributed the bid packet to eight known companies on October 2. The Bid Opening was held on Monday, October 16. Only one Bid was received from Midwest Netting Solutions, LLC in the amount of \$218,405.33, which is under the budgeted amount of \$250,000.

It was moved by Commissioner Stimpson, seconded by Commissioner Schroeder, to accept the Bid for Golf Barrier Replacement at 390 Golf Experience by Midwest Netting Solutions, LLC in the amount of \$218,405.33, and authorize Peter Pope, Director of Golf Operations to execute the contract. ROLL CALL VOTE: 4 COMMISSIONERS IN FAVOR, COMMISSIONER WESLEY VOTED "NO", MOTION CARRIED.

N. Approval of PDRMA Employee Health Insurance Plan & Rates

Director of Finance Victoria Montejo, along with Executive Director Jon Marquardt, are not proposing any changes to the PDRMA health plans for employees. By offering the same health plan structure for the current and additional staff members, the District will experience an overall net decrease of \$3,537 for the 2024 Budget in Health Insurance. This is due to PDRMA return of Excess Net Position of \$14,669. This amount is calculated based on our proportion to the Health Program contribution, return is based on number of member participations and years of service with PDRMA. For 2023 this amount was \$9,954. Dental and Vision are ala carte, so employees can choose what plan works for them. For example, a new born baby does not need vision and dental.

It was moved by Commissioner Sbertoli, seconded by Commissioner Schroeder, to approve the PDRMA Employee Health Insurance Plan & Rates Recommendation for 2024, which encompasses a \$2,000 deductible with \$1,500 HRA PPO Rx 1 plan, HMO Rx 1 plan, Dental + Ortho plan, and \$400 Vision plan and Gold Managed. ROLL CALL VOTE 5-0, ALL IN FAVOR, MOTION CARRIED.

O. Discussion of Dredging Salt Creek Pond

Executive Director Marquardt stated that at the September board meeting, pond dredging at Salt Creek Golf Course was discussed and given consideration. Now is the ideal time to undertake this project. Delaying it for an additional year could potentially result in more damage to the pumps and fountains. Moreover, it may provide a less-than-pleasant backdrop for weddings and special events held at the pond. The Board tabled this discussion. The Board feels that the golf course is an enterprise fund and needs to come up with the money.

8. Unfinished Business – No unfinished business.

9. Executive Director's Report – Jon Marquardt

- Director Marquardt asked Commissioner Stimpson if he had everything he needed for the Shape of Wood Dale.
- NEDSRA Rising Stars banquet is scheduled for November 3.

10. Human Resources – Sandy Hlousek

- Staff is taking harassment training online and certificates will be sent to the State.

11. Marketing Department Report – Amanda Woods

- New silver level sponsor secured for Winter Bash and page in seasonal brochure in the amount of \$2,300 – Wood Heating & Air.
- Scarewalk survey is in progress, with 66 surveys in so far. "How did you hear about us" highest rating is from signage throughout the community and Facebook.

- Winter/Spring brochure is scheduled to arrive the week of November 13, with registration starting November 20.
- ESPN advertising is set for November 10. It comes with live radio, podcast, and on Chicago app, HD2 broadcast, and more.
- Gearing for holiday trolley with Santa. Currently have 47 registered.
- Commissioners mentioned Breakfast with Santa at Salt Creek and suggested bringing it back.
- The senior luncheon is set at the Recreation Complex for December.
- Social media reports are included in marketing report.

12. Finance & Administration Report – Victoria Montejo

- Budget kick-off was October 4 with staff. New to budget is a tour for Commissioners so that budgeted items can be seen late February or early March to give understanding as to why specific items are budgeted for.
- Final annual audit will be presented by the auditors at the December meeting.

13. Recreation Department Report – Brittany Lynam

- Scarewalk – a great success!
 - Thank you to the Board and staff for all the help.
 - 1,343 paid participants, 91 less than last year, with \$36 less than last year in sales
 - Presale – 169 sold, separate presale line was not an issue.
 - Suggestions for next year include continuing with food truck and live entertainment, more garbage cans; consider larger gathering space for food truck.
 - Prepare for more presale next year.
 - Survey responses are positive.
 - Event in the Suburban Family publication. Will consider Daily Herald for 2024.
- Día De Los Muertos event canceled.
- Turkey Scavenger Hunt is a free event and we have 28 registered already. The event encourages families to visit various Wood Dale facilities.
- Halloween Pickleball tournament has 19 teams registered.
- In final stages with Innovations Arts Connections for dance program and parties. They have connections with Lake Park High School.

14. Parks & Operations Department Report - Ben Appler

- Regarding guard rail and fence damage at Community Park – a quote was sent to PDRMA and approved. Three sections of the guard rail and a couple of posts need to be replaced. The personal insurance information of the person who caused the damage has been sent to PDRMA.
- A window was broken at the Woodlands during a rental and the renter is taking responsibility.
- A quote was received for the stairwell at the Recreation Complex for removing the wallpaper and painting and patching. Work is planned to proceed.

15. Golf Operations Report - Peter Pope

- Commissioner Lange was thankful for the plaque on the 6th hole for the Jim Rafferty golf outing. She said there were over 100 people there to donate to the Toys for Tots.
- The security cameras have been delivered, and we are working with the cable contractor to get them up and running.
- The Pergola and damaged netting at 390 was rebuilt.
- The grounds auction netted the course \$5,477.
- Registered are 18 teams for 390 fall golf leagues.
- Working with Recreation department to host programs.

16. Commissioner Comments & Future Agenda Items for Consideration

It was moved by Commissioner Schroeder, seconded by Commissioner Sbertoli, to approve the employment contract with Executive Director Jon Marquardt. ROLL CALL VOTE 5-0, ALL IN FAVOR, MOTION CARRIED.

It was Board consensus not to have a November Board Meeting.

17. Executive Session

The Board made a motion to go into Executive Session at 8:17 pm. A short break was taken.

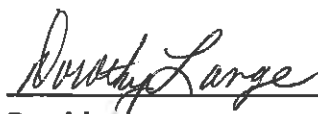
It was moved by Commissioner Schroeder, seconded by Commissioner Sbertoli, to enter into Executive Session for the purpose of the discussion of the appointment, employment, compensation, discipline, performance or dismissal of specific employees or legal counsel of the district, pursuant to 5 ILCS 120(2)(c)(1) of the Open Meetings Act at 8:17 pm. ROLL CALL VOTE 5-0, ALL IN FAVOR, MOTION CARRIED.

Regular meeting resumed at 8:41 pm.

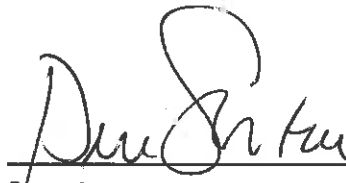
18. Adjournment

It was moved by Commissioner Wesley, seconded by Commissioner Sbertoli, to adjourn the regular meeting of the Wood Dale Park District at 8:41 pm. VOICE VOTE TAKEN, ALL IN FAVOR, MOTION CARRIED.

Board Member Signatures:



President



Secretary

"Serving the community with quality recreational experiences that provide a fun and healthy lifestyle."