WOOD DALE PARK DISTRICT

Active Places. Friendly Faces.

GYMNASIUM RENTALS

RENTAL APPLICATION

Renter/Contact Person: _____ Phone Number: _____

Must be present for the entire rental

E-mail: _____ D.O.B. _____ Type/ Purpose of Rental: _____

Name of Community Organization: (if applicable) _____

Home Address: _____ City/State/Zip: _____

Rental Date(s): _____ Approximate Number of Guests: _____

Time of Rental _____:_____ to _____:_____

How did you hear about us? _____

Additional rental details: _____

PACKAGE OPTIONS & RENTAL DETAILS

Gym Options	*Price Per Hour	Security Deposit
☐ 1/2 Gym	$55 R / $65 NR	$50
☐ Full Gym	$75 R / $85 NR	$50

Gym Amentity Options	Price	Security Deposit
☐ Volleyball Courts ☐ Pickleball Courts	$15/day	N/A
Sports Equipment: ☐ Basketballs ☐ Volleyballs ☐ Pickleball	$15/equipment	N/A

*Rentals occurring outside of regular business hours may accrue additional hourly fee
A security deposit is required to reserve your date after the application is approved.

Please note, the security deposit will not be returned if any of the following occur:

- There are damages to The Recreation Complex amenities, or grounds
- Additional cleanup is required by park district staff
- If the permit holder fails to abide by rental agreement

Payment schedule:

- Security deposit is due in order to reserve rental
- Final payment is due prior to rental date
- The Certificate of Insurance must accompany final payment
- Security deposit is returned within 5 business days after rental

Note: *The Park District reserves the right to deny any requests at any time. Circumstances denying requests may be due to previously scheduled or anticipated park district activities, or permits, limited availability of room space, limited or no parking, conflict of interest with other renters or Wood Dale Park District philosophies, policies or previous violations of rules by the requesting group or individual. Park District programs always have priority of building use.*

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Located inside the Recreation Complex is a full-sized gymnasium with six basketball backboards with adjustable rim heights, three lined Pickleball courts, two international sized volleyball courts, and scoreboard capabilities. Full Gym and Half Gym options are available.
Please contact Recreation Supervisor, Kelli Esposito, at kesposito@wdparks.org with questions.

Rental Options & Depost Details

Rooms:	**Price:**
1/2 Gym	$55 R / $65 NR
Full Gym	$75 R / $85 NR

Rentals occurring outside of regular business hours may accrue an additional hourly fee

After application has been approved, a $50 deposit will be required to secure your rental dates. The $50 deposit will be returned once it has been confirmed that provided facility and equipment have no damage, and no rental agreement rules were broken. A Certificate of Insurance, with the Park District listed as Additional Insured, may be required.



FOR OFFICE USE

Deposit Processed: ___ Date: _____ Initials: _____

Rental Host: _____ Time: ____ : ____ to ____ : ____ Initials: _____

Final Payment Amount Due: ___ Due Date: _____ Received Initials: _____

Facility Set-up Confirmed: ___ Date Received: _____ Received Initials: _____

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RENTAL AGREEMENT & RULES

1. A $50 refundable deposit is required to reserve date.

2. The person signing the rental agreement must be present for the entire duration of the rental and is responsible for ensuring compliance with all rental agreement rules. Failure to remain on-site, violation of any rules, or damage to the facility or equipment will result in forfeit of the security deposit.

3. Park District staff are not responsible for cleaning up during or after the rental.

4. Rentals start at the time the rental is booked. Set-up, take-down and clean-up time should be included in the time requested.

5. Anyone exceeding the end time of a rental which was requested on the rental agreement will be charged for the extra time. Extra time will be charged in one-hour increments.

6. Music must be kept at a volume that isn't intrusive to other Recreation Complex users. Park District staff reserves the right to ask the renter to lower the volume or discontinue the music.

7. Park District staff has the right to stop any activity that is identified as unsafe or inappropriate.

8. Proper attire is required (shirts must be worn at all times, non-marking gym shoes, and athletic clothing).

9. A Certificate of Insurance listing the Park District as additionally insured is required for all vendors.

10. No dunking or hanging on the rims.

11. Offensive or profane language and gestures are not permitted.

12. No horseplay.

13. Participants must exit the gym promptly at the rental's end time.

14. The Park District is not responsible for any lost or missing items.

15. No food or drink is allowed in the gym. Only sport bottles containing water and caps are permitted. No alcohol is permitted anywhere inside the facility or on Wood Dale Park District premises.

16. Fees and rules are subject to change.

17. The Park District reserves the right to remove any participant(s) who does not follow the above rules or does anything else the Park District deems inappropriate, without a refund.

18. Renters will be responsible for removing all debris from the floors and bleachers.

By signing this, I agree to the Rental Agreement

_____	_____	_____
Renter's Signature	*Renter's Name Printed*	*Date*

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HOLD HARMLESS AGREEMENT

I/We _____, agree to hold harmless the Wood Dale Park District, the Board of Commissioners, its members, and employees; and defend at our/my own expense all claims for damage to property, equipment and persons, including medical expenses for injuries incurred and arising incidental to the use of The Recreation Complex. It being further understood and agreed that the Wood Dale Park District assumes no obligation or responsibility in connection with the use of the facility. I/We further agree to assume all cost of damage to the building and/or contents during the period of our authorized use of the facilities and as a result of such use of the building and/or contents.

_____ _____

Date Signature of person responsible for rental

WAIVER AND RELEASE OF ALL CLAIMS AND ASSUMPTION OF RISK

Please read this form carefully and be aware that in signing up and participating in this program/activity, you will be assuming the risk, legal liability, warning, and releasing all claims for injuries, damages or loss which you or your minor/child might sustain as a result of participation in any and all activities connected with and associated with this program/activity.

I recognize and acknowledge that there are certain risks of physical injury associated with participating in this program/activity and I voluntarily agree to assume the full risk of any injuries, damages or loss, regardless of severity, that I or my minor child may sustain as a result of participating in any and all activities connected with and associated with this program/activity.

I do hereby fully release and forever discharge the District from any and all claims for injuries, damages, or loss that I or my minor child may have or may have accrue to me or my minor child and arising out of, connected with, or in any way associated with this program/activity.

I have read and fully understand the above information, warning of risk, assumption of risk, and waiver and release of all claims. If registering on-time or via fax, my online or facsimile signature shall substitute for and have the same legal effect as an original form signature.

_____ _____

Date Signature of person responsible for rental